

CLASS: B.Com.

15A/94

St. JOSEPH'S COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI – 620 002

SEMESTER EXAMINATIONS – APRIL 2015

TIME: 3 Hrs.

MAXIMUM MARKS: 100

SEM	SET	PAPER CODE	TITLE OF THE PAPER
VI	2012	11UCO630216	INFORMATION TECHNOLOGY

SECTION – A

Answer all the questions:

20 x 1 = 20

Choose the correct answer:

- GUI – stands for:
a) Graphical Utility Interface b) Graphical Utility Infrastructure
c) Graphical User Interface d) Graphical User infrastructure
- Which coordinates all the activities among computer hardware resources?
a) System software b) Operating system
c) ROM d) RAM
- The intersection of Row and Column is called:
a) Table b) Cell
c) Hyperlink d) Function
- Which effect is used to give animation between slides?
a) Slide transition effect b) Animation effect
c) Text effect d) Background effect
- Photoshop images have:
a) One layer b) Two layers
c) Three layers d) Multiple layers

Fill in the blanks:

- _____ is used for exchange of business documents in a standard format from one computer to another.

7. _____ is a multitasking operating system available only for computers manufactured by Apple.
8. “Sans” means _____.
9. PowerPoint is a _____ software.
10. Photoshop is manufactured by _____.

State True or False:

11. People in an Information Technology department develop procedures for processing data.
12. The temporary storage location is called clipboard.
13. The intersection of column “B” and row “4” is referred to as cell “4B”.
14. The predefined text, colors, backgrounds in a slide is called as templates.
15. Crop tool is used to zoom the image.

Match the following:

- | | |
|----------------|-----------------|
| 16. Turbo tax | - a) DTP |
| 17. PowerPoint | - b) Mail merge |
| 18. Designing | - c) Worksheet |
| 19. MS Word | - d) PPT |
| 20. B4 : D4 | - e) Intuit |

SECTION – B

Answer all the questions:

5 x 7 = 35

21. a. How does society use computers in education, finance and Government?

OR

- b. What are the types of e-commerce?

22. a. Explain the features of Windows XP.

OR

b. How do you insert a Header or Footer in a document?

23. a. Explain the sum, average, product and mod functions.

OR

b. Explain any four text functions in excel.

24. a. Examine the steps in animation of a slide.

OR

b. Draw and explain the PowerPoint document.

25. a. Explain the stamp tool in Photoshop.

OR

b. State the steps for designing a visiting card in Photoshop.

SECTION – C

Answer any THREE questions:

3 x 15 = 45

26. Analyse the different types of websites.

27. Analyse the various text formatting techniques.

28. Examine the steps for creating a chart in excel.

29. How do you create, edit and change the background of a slide?
Explain.

30. Explain any five tools available in tool box of Photoshop.
